



# RECORD OF DECISION TAKEN UNDER DELEGATED POWERS OUTLINED IN THE CONSTITUTION – Part 3 Section 16

**DELEGATED OFFICER DECISION** Dominic Harrison  
**TAKEN BY:**  
**PORTFOLIO**  
**AREA:** Health and Adult Social Care

## **SUBJECT: Healthy Place Healthy Future: Pennine Lancashire Childhood Obesity Trailblazer Programme Management:**

Award of contracts following completion of tender activity

### **1. DECISION**

Following the decision of the Executive Board on 2<sup>nd</sup> August 2019 to undertake a tender activity in respect of a national childhood obesity trailblazer programme, approval is sought to award contracts for the delivery of the specified programme to the organisation identified as being successful through the tender.

### **2. REASON FOR DECISION**

The tender activity commenced on 12<sup>th</sup> August 2019 and was advertised widely to the market through the Official Journal of the European Union (OJEU); Contracts Finder and the CHEST portal.

**There were 2 stages in the tender process:**

#### **Stage 1: Suitability Assessment**

Two providers completed a suitability assessment questionnaire. The submissions were evaluated by selection of officers to ensure a mix of professional skills using pre-determined selection criteria (covering 'Financial Information / Grounds for Exclusion / Technical & Professional ability / Insurance / Health and Safety / Equal Opportunities / Environmental Management').

Tenders that achieved a 'pass' in the pass/fail sections of the ITT were progressed to stage 2. Both providers were put through to the next tender stage.

#### **Stage 2: Invitation to Tender Stage (ITT)**

Organisations were required to achieve a 'pass' in relation to 'Budgetary / Pricing Framework'. If a pass was achieved a full evaluation was undertaken based on the criteria below with the top scoring providers progressing through to the next stage:

Area	Weighting (%)
<b>General Questions to all Providers</b>	
What are the aims and values of your organisation relevant to this bid?	10%
What is your organisation's experience of providing services of this nature?	10%
i) How can you assure you are achieving the Trailblazer Plan outcomes? ii) What procedures will you have in place to monitor progress?	10%
What is your experience of working with a range of partners – including Elected Members, District, Unitary and Upper Tier Local Authorities, Health organisations, VCFS organisations, private businesses and national organisations?	10%
What is your experience of supporting health policy development?	10%
i) What is your experience of developing resources appropriate to the audience including presentations and briefings? ii) What is your experience in delivering presentations and workshops nationally?	10%
What is your experience of consultation and engagement with a range of statutory, voluntary and private partners?  Can you provide examples of programmes and campaigns your organisation has developed and how these were designed and delivered?	10%

Pricing Schedule	Weighting
Submissions were ranked in order of price the lowest submission attracting the full weighting of 20% thereafter the scores were attributed as a percentage difference to the lowest price.	20%

The Successful provider demonstrated a clear commitment to tackling obesity and reducing health inequalities by taking a whole systems and collaborative approach. They demonstrated the ability to consult and engage with the target audiences, to develop effective campaigns and to influence policy development both locally and nationally. The successful provider demonstrated the ability to engage academic partners to support the evaluation of the programme which will inform national policy and practice. The panel felt that the national partnerships the successful provider has will support the aims and objectives of the Healthy Place Healthy Future programme.

### Recommendations for Award

Recommendation to award contract to HM Partnerships.

### 3. BACKGROUND

Pennine Lancashire's Healthy Place Healthy Future is part of a three-year national programme funded by the Department of Health and Social Care as part of the Childhood Obesity Plan Chapter 2. Blackburn with Darwen Borough Council are the lead Authority for the programme and will manage the programme with the strategic oversight of the Healthy Place Healthy Future Steering Board.

### 4. OPTIONS CONSIDERED AND REJECTED

The overall cost of the contract warranted the use of a full tender exercise which has now been completed.

### 5. DECLARATION OF INTEREST

All Declarations of Interest of the officer with delegation and the any Member who has been consulted, and note of any dispensation granted should be recorded below:

**VERSION:** 1

<b>CONTACT OFFICER:</b>	<b>Aysha Mulla</b>
<b>DATE:</b>	09/10/2019
<b>BACKGROUND DOCUMENTS:</b>	

Signed:

*Dominic P. Harrison*

**Director Dominic Harrison**

**Date: 9/10/2019**